

DCB news

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IMPORTANT CHANGE TO DCB RECERTIFICATION

Effective July 1, 2014, DCB recertification will move to an audited process whereby only those individuals randomly selected will be required to submit documentation of the required recertification training/education hours. DCB will randomly audit 25% of those currently certified in each credential to verify completion of continuing education/training. Those not selected for audit will not be required to document their continuing education/training but instead will sign a statement that the required continuing education/training was received.

An audit is a process to determine compliance with requirements for credential recertification. An audit consists of a review of documentation of required continuing education/training. Certified professionals chosen to be audited will be asked to submit documentation of continuing education/training completed in the appropriate accrual period. The documents must be submitted within 30 days of the date the written request is mailed to the certified professional.

Audits will occur twice per year (every January and July). Those selected for audit must submit documentation of the appropriate number of hours of education/training that they completed in the prior two-year period. Audit notices to those selected for audit in January will be for those who recertified their credential in the previous six month period (July through December). Audit notices to those selected for audit in July will be for those who recertified their credential in the previous six month period (January through June). Candidates for audit will be given a 30-day time period from date of notice to submit documentation of their required recertification hours. Since the audit process is random, individuals may be selected for audit multiple times.

Non-compliance with the required education/training for recertification is viewed as a breach of professional ethics. All those selected for audits who have not received the required education/training within the necessary timeframe will experience the following actions:

1. DCB credential will be immediately suspended the day following the 30-day deadline for submitting documentation of recertification of their credential;
2. The issue of non-compliance directly violates DCB Code of Ethics Rule 5.3 under Professional Standards which reads: "A certified professional shall meet and comply with all terms, conditions, or limitations of a certification or license."
3. Completing all of the requirements for recertification of credentials is a condition of certification. The credential will remain suspended until such time as the certified professional addresses the ethics violation to the satisfaction of the DCB Ethics Committee and seeks reinstatement of said credential. Suspensions for non-compliance with the audited recertification process are a matter of public record and will remain on the candidates' certification history and, as a result, can be accessed by the general public from the DCB website. *Continued on page 3*

Prevention Specialist Standards Updated

The standards for the Certified Prevention Specialist credential have been updated based on changes made by the IC&RC to this credential. Effective December 13, 2013, the updated standards are as follows:

- 2000 hours of prevention experience
- 120 hours of supervision in the domains
- Bachelor's degree plus 120 hours of education related to the domains of which 24 hours must be ATOD specific and include six hours in prevention ethics
- Pass the IC&RC Examination for Prevention Specialists



Updated Prevention Domains: Planning & Evaluation; Prevention Education & Service Delivery; Communication; Community Organization; Public Policy & Environmental Change; Professional Growth & Responsibility

Want To Know More About The Certification Process?

DCB will present a free workshop on the certification process at your facility/agency for your staff upon request. This 1 ½ hour workshop will focus on the requirements for all levels of certification, recertification, and the examinations.

DCB approved education hours will be given to each participant for use toward initial certification or recertification. You will hear first-hand of any changes to the process, new credentials offered, and have an opportunity to ask questions.

To arrange for a free workshop at your facility/agency for 10 or more individuals, please call the DCB Office at 717-540-4456.

Job Postings Available on DCB's Website

If you are an employer looking to fill a job opening or a certified professional searching for a new opportunity, DCB will list your employment opportunity on our website free of charge.

To have your job opening posted on our website, e-mail the announcement to info@delawarecertificationboard.org.

Let's Stay In Touch

Stay in touch with DCB via email so you are the first, rather than the last, to receive notices about upcoming certification initiatives. Make sure we have your email address as most of our communication to you is done electronically.

Contact DCB at info@delawarecertificationboard.org and provide us with your preferred email address.

IMPORTANT CHANGE TO DCB RECERTIFICATION cont.

Reinstatement includes:

- The audited candidate submitting the required education/training.
- The recertification fee.
- The reinstatement fee.

Candidates cited for failure to submit required education/training and are then reinstated will automatically be audited for their next recertification period. Further, DCB reserves the right to apply additional sanctions to those audited and who fail to obtain the necessary education/training.

All candidates for recertification will sign a statement verifying that the education/training requirement for their particular credential(s) has been met. This signed statement will be included on the recertification application. Candidates for recertification will also be required to submit a complete list of all trainings attended in their two-year recertification period. A new page in the recertification application will be included for this purpose. List must include date of training, title of training, provider of training, name of trainer(s), and number of hours awarded for training. Signature of candidate attesting to candidates' participation in the trainings must be included on the training page.

The DCB recertification application will be revised to reflect the new audited process. If you have any questions regarding this new process, please contact DCB via email at info@delawarecertificationboard.org.

DCB Now Accepting Credit Cards

Effective immediately, DCB now accepts credit card payment for initial certification and recertification. Credit cards accepted include Visa, MasterCard, and Discover. Applications will be updated so that credit card information can be included. Checks or money orders will continue to be accepted as well.

National Conference on Addiction Disorders (NCAD)

Plan to attend the best national addiction conference being held this year in St. Louis, Missouri on August 22-26, 2014. With a wide variety of trainings for addiction professionals at all levels, the NCAD Conference is the one conference not to be missed. For more information, visit [the NCAD Conference website](#).

Reminder: Certified Recovery Coach Credential Available

The role of the Certified Recovery Coach (CRC) reflects a collaborative and strengths-based approach, with the primary goal being to assist individuals in achieving sustained recovery from addiction and/or mental health issues. CRCs will not be clinicians; they will serve in a supportive role within the community and/or within a treatment setting. Services provided by the CRC become a permanent critical component of the continuum of care services that will substantially improve an individual's ability to sustain recovery/wellness.

The primary function of the CRC is to help individuals gain access to needed resources in the community by assisting them in overcoming barriers and helping them bridge gaps between their needs and available resources. Each CRC will serve individuals in the recovery process by supporting them in accessing community-based resources, implementing recovery/wellness plans, navigating state and local systems (including addiction and mental health treatment systems) and providing recovery support services. The CRC will coach service recipients to help them develop a strong foundation in recovery (e.g. establishing support systems, self-care, independence/self-sufficiency, healthy coping skills and other skills) that support long-term recovery.

For more information on this new credential or for an application, please visit the [DCB website](#).